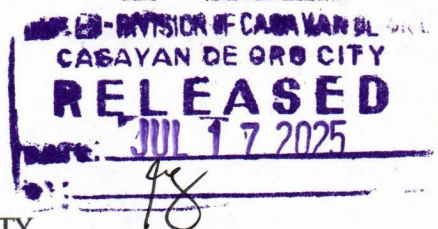




Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

17 Jul 2025

DIVISION MEMORANDUM

No. 565 s.2025

SCHEDULE OF EXAMINATION FOR LEVEL II NON-TEACHING POSITION

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
All Curriculum Implementation Division Personnel
All School Governance and Operations Division Personnel
All Office of the Schools Division Superintendent Personnel
All Elementary and Secondary Public School Heads and Principals
This Division

1. In reference to Division Memorandum No. **562**, s. 2025, titled "Initial Evaluation Results (IER) for Level II Non-Teaching Positions," dated July 16, 2025, the field is hereby informed of the scheduled Skills or Work Sample Test/Examination for **Administrative Officer II** position:

DATE	VENUE	NO. OF QUALIFIED APPLICANTS
July 21, 2025 (Monday)	2nd Floor, Old Building DepEd – Schools Division Office of Cagayan de Oro.	375

2. Please be informed of your designated time slot as indicated below:

BATCH	APPLICANT'S LAST NAME	TIME
1	A to B	9:30 AM to 11:00 AM
2	C to E	11:01 AM to 12:00 noon
3	F to L	1:01 PM to 2:00 PM
4	M to Q	2:01 PM to 3:00 PM
5	R to S	3:01 PM to 4:00 PM
6	T to Z	4:01 PM to 5:00 PM

3. All applicants must wear appropriate attire.

4. In adherence to Equal Employment Opportunity Principle (EEOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.



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5. This Office directs immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

EVALUATION

POSITIONS

RECRUITMENT

SELECTION

DM-046-OSDS-PERSONNEL-CAA/ schedule of examination for level II non-teaching position
July 17, 2025